

REGULAR MEETING

JUNE 13, 2017

The Regular Meeting of the Jennings City Council was convened on the 13th day of June, 2017 at 5:30 p.m. in the Jennings City Council Chambers, 154 N. Main Street, Jennings, Louisiana with President Stephen VanHook and a quorum present.

Jennings City Council Members present: Carolyn Simon, District A; Johnny Armentor, District B; Trey Myers, District C; Stephen VanHook, District E

Jennings City Council Members Absent: Anthony LeBlanc, District D

The Prayer was led by Ms. Simon and Pledge of Allegiance was led by Mr. Armentor.

It was moved by Mr. Myers, seconded by Ms. Simon and carried by unanimous yeas voice vote to **APPROVE** the Minutes of the May 9, 2017 Regular Meeting.

Resolution No. 1727A – a resolution adopting the 2016 Parish-Wide Hazard Mitigation Plan. Mayor Terry Duhon explained that this resolution was necessary in order to be able to apply for available funds in case of a disaster. After no further comment or discussion, it was moved by Mr. Armentor, seconded by Mr. Myers and carried by unanimous yeas voice vote to **INTRODUCE & ADOPT RESOLUTION NO. 1727A**.

Ordinance No. 1727 – an ordinance to adopt the Budget for Fiscal Year 2017-2018 of the Pay Plan and Operating & Capital Outlay. A hearing for public participation of the Proposed Budget was held just prior to the Council Meeting in compliance with LRS 39:1306-07. It was motioned by Mr. Myers and seconded by Mr. Armentor to introduce Ordinance No. 1727. The floor was then opened for any public questions or comments. After no public comment or questions, it was carried by unanimous yeas of voice vote to **INTRODUCE ORDINANCE NO. 1727**.

Ordinance No. 1728 – an ordinance to adjust an increase of the water & sewer rates and connections for FY 2017-18 by five percent. The increase is necessary in order to sustain and maintain the increasing costs of maintaining the water & sewer systems. It was motioned by Mr. Myers and seconded by Ms. Simon to introduce Ordinance No. 1728. After no public comment or questions, it was carried by unanimous yeas of voice vote to **INTRODUCE ORDINANCE NO. 1728**.

Ordinance No. 1729 – an ordinance to adjust the garbage collection and disposal rates for FY 2017-18. Every year the garbage collection rates are adjusted by the CPI index. This year the adjustment increase is one percent. It was motioned by Mr. Armentor and seconded by Ms. Simon to introduce Ordinance No. 1729. After no discussion or comment, it was carried by unanimous yeas of voice vote to **INTRODUCE ORDINANCE NO. 1729**.

Ordinance No. 1730 – an ordinance allowing the Mayor to execute annual Joint Service Agreements with various public entities. It was motioned by Ms. Simon and seconded by Mr. Myers to introduce Ordinance No. 1730. From a concern of one resident, the Mayor stated that more detailed information about these Joint Service Agreements could be obtained at City Hall. City Clerk Barbara Lantz also stated that all ordinances and resolutions are published in the newspaper within days of the Council Meeting. After no other discussion or comment, it was carried by unanimous yeas of voice vote to **INTRODUCE ORDINANCE NO. 1730**.

Ordinance No. 1731 – an ordinance to amend Ordinance No. 1717 which established the Pay Plan and Operating & Capital Outlay for FYE 2017. The amendments were made in order to record accurate fund transfers & expenditures for the Facilities Improvements Fund. It was motioned by

Mr. Myers and seconded by Ms. Simon to introduce Ordinance No. 1731. After no public comment or questions, it was carried by unanimous yeas of voice vote to **INTRODUCE** ORDINANCE NO. 1731.

Under *Other Business* Mayor Duhon gave the results of the bid openings for Fuel for 2017-18 FY. Only one bid was received as follows:

Fleetrite/CFN	.10 cpg	Regular unleaded minimum octane 87
115 E. First Street	.10 cpg	Mid-grade unleaded minimum octane 89
Crowley, LA 70527	.10 cpg	Premium unleaded minimum octane 92
	.10 cpg	#2 Diesel

It was moved by Mr. Myers, seconded by Mr. Armentor and carried by unanimous yeas voice vote to authorize the Mayor to review the proposed bid and **ACCEPT** the bid provided that it meets all specifications.

Next, Ms. Betty LeBlanc was not in attendance as requested by the Council to give an update of repairs to her home at 1025 Norwood Drive. City Inspector Phillip Arceneaux stated that in his observation no work had been done to the home. Ms. LeBlanc has until July 10, 2017 to complete repairs.

Ms. Marion Fox stated that the Jeff Davis Parish Tourist Commission would like to form a Joint Service Agreement with the City for the construction of the new tourist center, but the project had to be re-bid due to an item left out of the bid specifications. Fox did not have all the information at the time to make a presentation.

Next was to review the bids for the proposed 2017 Sidewalk Streetscape along Main Street & Market Street. The project consists of removing & replacing the sidewalk and replacing it with a brick stencil pattern sidewalk, handicap accessible ramps, concrete planter boxes, curbs, gutters and minor drainage structures. Bids were opened on June 7, 2017 and City Engineer Karl Aucoin announced the bids were as follows:

2017 SIDEWALK STREESCAPE	<u>TOTAL BASE BID</u>
Estimated Cost: \$250,000.00	
ELLIOTT CONSTRUCTION, LLC	\$313,890.00
P.O. Box 366 Grand Coteau, LA 70541 License No. 51821	5% Bid Bond Attached Receipt of Addendum #1
MCCANUS CONSTRUCTION, LLC	\$372,200.00
P.O. Box 17110 Lake Charles, LA 70616 License No. 14648	5% Bid Bond Attached Receipt of Addendum #1

Aucoin recommended awarding the contract to Elliot Construction, LLC. It was moved by Ms. Simon, seconded by Mr. Armentor and carried by unanimous yeas voice vote to refer the proposed bids to the Mayor's office to **ACCEPT** the lowest responsive bidder meeting all specifications.

Next was to authorize the Mayor to sign a lease agreement for a period of one year with the Zigler Museum. After discussion, it was moved by Mr. Myers, seconded by Ms. Simon and carried by unanimous yeas voice vote to authorize the Mayor to sign the one year lease agreement with the Zigler Museum.

It is mandated each year by the State of Louisiana that the City of Jennings name an Official

Municipal Journal. It was moved by Ms. Simon, seconded by Mr. Myers and carried by unanimous yeas voice vote to name the *Jennings Daily News* as the City's Official Municipal Journal for the year 2017-18.

President Stephen VanHook reminded everyone of the Special Meeting to be held on June 27, 2017 called for by the City Clerk at the request of all the council members.

With no further business, it was moved by Mr. Myers, seconded by Mr. Armentor and carried by unanimous yeas voice vote to ADJOURN this Regular Meeting on June 13, 2017 of the Jennings City Council at 5:53 p.m.

ATTEST:

/s/Barbara Lantz

Barbara Lantz, Secretary
Jennings City Council

Stephen VanHook, President
Jennings City Council