



PO Box 1249  
Jennings, LA 70546

## NOTICE OF PUBLIC MEETING

Posted: 11/06/2025 at 4:00pm

Date: 11/11/2025 Time: 5:30pm Jennings City Council Chambers @ 154 N. Main Street, Jennings, LA

### AGENDA FOR REGULAR MEETING

NOVEMBER 11, 2025

- I. Call to Order
- II. The Prayer and Pledge of Allegiance
- III. Approve Minutes for the following Meeting
  - A. Regular Meeting of October 14, 2025

#### IV. Resolutions

##### Introduce and adopt

- A. Resolution No. **1826D** – a resolution authorizing submittal of Water Sector Program Phase 2 grant application, approving local match, and entering into agreements associated with Engineering Services

#### V. Ordinances

##### Introduce

- A. Ordinance No. **1827** – an ordinance authorizing the City of Jennings to accept a donation of immovable property located in Jennings, Louisiana from Our Lady Help of Christians Catholic Church; and repealing all ordinances or parts of ordinances in conflict therewith

#### VI. Other Business-None

#### VII. Items to Add to Agenda

#### VIII. Items on Hold

- A. Resolution No. **1805C** – a resolution to adopt procedures for placing items on the City Council Agenda and the length of time for presentation to the council; and repealing all resolutions or parts of resolutions in conflict therewith

#### Adjournment

Chad Crochet, City Clerk  
City of Jennings  
154 N. Main Street  
337-821-5500

**RESOLUTION NO. 1826D**

**RESOLUTION AUTHORIZING SUBMITTAL OF WATER SECTOR PROGRAM  
PHASE 2 GRANT APPLICATION, APPROVING LOCAL MATCH, AND ENTERING  
INTO AGREEMENTS ASSOCIATED WITH ENGINEERING SERVICES**

**WHEREAS**, the City of Jennings (“City”) desires to submit an application for the Water Sector Program Phase 2 Grant (the “Application”); and,

**WHEREAS**, the City intends to use local funds for the local match of a required minimum of 25% match, up to 76% match to improve grant rating; and,

**WHEREAS**, the City intends to use local funds to pay for matching funds including construction, engineering, and other costs incurred by the City associated with the Application; and,

**WHEREAS**, the City has entered into an agreement with Domingue, Szabo and Associates, Inc., to perform all engineering consulting services associated with the Application, which includes assistance with developing the Application, and thereafter performing all engineering consulting services, including basic engineering design, topographic surveying, project representation, construction phase services and any other engineering costs incurred by the City, following a grant award.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF  
JENNINGS, LOUISIANA, THAT:**

1. The Mayor be authorized to act on behalf of the City of Jennings, Louisiana, in all matters pertaining to the Water Sector Program Phase 2. The Mayor is further authorized to execute any and all documentation associated with this project.
2. The City of Jennings hereby pledges a minimum of 25% in matching funds to the Water Sector Program funding for the design and construction of the projects identified in the Application.
3. Domingue, Szabo and Associates, Inc. shall assist with the development of the Application, and thereafter to perform all engineering consulting services, including basic engineering design, topographic surveying, project representation, construction phase services and any other engineering costs incurred by the City, following a grant award.

Said Resolution having been read and considered by a quorum of the City Council, a record vote was taken and the following result was had:

YEAS:

NAYS:

ABSTAINED:

ABSENT:

INTRODUCED:

ADOPTED:

**WHEREUPON**, the presiding officer declared the above Resolution duly adopted in full on this \_\_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

/s/Chad Crochet

Chad Crochet, City Clerk  
Jennings City Council

Stephen VanHook, President  
Jennings City Council

Henry Guinn  
Mayor

ORDINANCE NO. 1827

**AN ORDINANCE AUTHORIZING THE CITY OF JENNINGS TO  
ACCEPT A DONATION OF IMMOVABLE PROPERTY LOCATED IN  
JENNINGS, LOUISIANA FROM OUR LADY HELP OF CHRISTIANS  
CATHOLIC CHURCH; AND REPEALING ALL ORDINANCES OR  
PARTS OF ORDINANCES IN CONFLICT THEREWITH**

WHEREAS, The City Council of Jennings, Louisiana desires to accept a donation of immovable property from Our Lady Help of Christians Catholic Church. Said immovable property being described as:

A certain tract or parcel of land containing 0.09 acre, more or less, situated in Section 43, Township 9 South, Range 3 West, Southwestern Land District, Louisiana Meridian, Jefferson Parish, Louisiana, being more particularly described as follows:

Commencing at a found 3/8" iron rod being the northeast corner of a 4.58 Acre tract as surveyed by Aucoin & Associates, Inc. and dated 06/05/2003, thence South 59°22'18" West (all bearings shown hereon are NAD83, Louisiana South Zone 1702), 338.04 feet along northern line of said 4.58 acre tract to a found 1/2" iron rod; thence South 30°35'35" East 87.13 feet to a set 5/8" iron rod being point of beginning;

Thence, from said point of beginning, continue South 30°35'35" East , 10.21 feet to a set 5/8" iron rod;

Thence South 59°20'25" West, 263.33 feet along north line of 4.58 Acre tract to a set 5/8" iron rod;

Thence South 08°22'36" West, 50.85 feet along west line of 4.58 Acre tract to a set 5/8" iron rod;

Thence North 31°32'25" West, 50.03 feet to a set 5/8" iron rod;

Thence North 59°23'58" East, 296.14 feet along south side of an existing sidewalk to the point of beginning;

THEREFORE, BE IT ORDAINED the City Council of the City of Jennings, Louisiana, in regular session duly convened, with a quorum present and voting that Henry Guinn, Mayor of The City of Jennings, Louisiana, is hereby authorized, empowered and directed to execute all necessary documents in order to complete the acceptance of the donation of immovable property from Our Lady Help of Christians Catholic Church.

YEAS:

NAYS:

ABSTAINED:

ABSENT:

INTRODUCED:

ADOPTED:

Attest:

/s/Chad Crochet  
Chad Crochet, City Clerk  
Jennings City Council

Stephen VanHook, President  
Jennings City Council

Henry Guinn  
Mayor