



PO Box 1249
Jennings, LA 70546

NOTICE OF PUBLIC MEETING

Posted: 10/10/2025 at 9:00am

Date: 10/14/2025 Time: 5:30pm Jennings City Council Chambers @ 154 N. Main Street, Jennings, LA

AGENDA FOR REGULAR MEETING

OCTOBER 14, 2025

- I. Call to Order
- II. The Prayer and Pledge of Allegiance
- III. Approve Minutes for the following Meeting

A. Regular Meeting of September 9, 2025

IV. Resolutions

Introduce and adopt

- A. Resolution No. **1826B** – a resolution ordering and calling a special election to be held in the City of Jennings, State of Louisiana, to authorize the renewal and continuation of special taxes therein, making application to the State Bond Commission, and providing for other matters in connection therewith
- B. Resolution No. **1826C** – a resolution adopting a live stream policy for council meetings; and repealing all resolutions or parts of resolutions in conflict therewith

V. Ordinances

Introduce

- A. Ordinance No. **1827** – an ordinance authorizing the City of Jennings to accept a donation of immovable property located in Jennings, Louisiana from Our Lady Help of Christians Catholic Church/Diocese; and repealing all ordinances or parts of ordinances in conflict therewith

VI. Other Business - None

VII. Items to Add to Agenda

VIII. Items on Hold

- A. Resolution No. **1805C** – a resolution to adopt procedures for placing items on the City Council Agenda and the length of time for presentation to the council; and repealing all resolutions or parts of resolutions in conflict therewith

Adjournment

Chad Crochet, City Clerk
City of Jennings
154 N. Main Street
337-821-5500

The following resolution was offered by _____ and seconded
by _____:

RESOLUTION 1826B

A resolution ordering and calling a special election to be held in the City of Jennings, State of Louisiana, to authorize the renewal and continuation of special taxes therein, making application to the State Bond Commission, and providing for other matters in connection therewith.

BE IT RESOLVED by the City Council of the City of Jennings, State of Louisiana (the "Governing Authority"), acting as the governing authority of the City of Jennings, State of Louisiana (the "City"), that:

SECTION 1. Election Call. Subject to the approval of the State Bond Commission, and under the authority conferred by the Constitution of the State of Louisiana of 1974, including Article VI, Section 27 thereof, the applicable provisions of the Louisiana Election Code, and other constitutional and statutory authority, a special election is hereby called and ordered to be held in the City on **SATURDAY, APRIL 18, 2026**, between the hours of seven o'clock (7:00) a.m. and eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, and at the said election there shall be submitted to all registered voters qualified and entitled to vote at the said election under the Constitution and laws of this State and the Constitution of the United States, the following propositions, to-wit:

**PROPOSITION NO. 1 OF 2
(MILLAGE CONTINUATION)**

Shall the City of Jennings, State of Louisiana (the "City"), continue to levy a special tax of 4.01 mills on all property subject to taxation within the City (an estimated \$295,300 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2026 and ending with the year 2035, for the purpose of support, maintenance and upkeep of the Carnegie Public Library within the City?

**PROPOSITION NO. 2 OF 2
(MILLAGE RENEWAL)**

Shall the City of Jennings, State of Louisiana (the "City"), continue to levy a special tax of 8.96 mills on all property subject to taxation within the City (an estimated \$659,800 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2027 and ending with the year 2036, for the purpose of improving and maintaining public streets, parks and bridges within the City?

SECTION 2. Publication of Notice of Election. A Notice of Special Election shall be published in the official journal of the City once a week for four consecutive weeks, with the first publication to be made not less than forty-five (45) days nor more than ninety (90) days prior to the date of the election, which Notice shall be substantially in the form attached hereto as "Exhibit A" and incorporated herein by reference the same as if it were set forth herein in full.

Notwithstanding the foregoing, prior to the publication of the Notice of Election, the President is authorized and directed to make any amendments to the foregoing propositions that may be required to comply with any state or federal regulatory agencies.

SECTION 3. Canvass. This Governing Authority shall meet at its regular meeting place, the Council Chambers, 154 N. Main Street, Jennings, Louisiana, on **TUESDAY, MAY 12, 2026, at 5:30 P.M.**, and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election.

SECTION 4. Polling Places. The polling places for the precincts set forth in the aforesaid Notice of Special Election are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, will be the same persons as those designated in accordance with law.

SECTION 5. Election Commissioners; Voting Machines. The officers designated to serve as Commissioners-in-Charge and Commissioners pursuant to Section 4 hereof, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, shall hold the said special election as herein provided, and shall make due returns of said election for the meeting of the Governing Authority to be held as provided in Section 3 hereof. All registered voters in the City will be entitled to vote at the special election, and voting machines shall be used.

SECTION 6. Authorization of Officers. The City Clerk of the City is hereby empowered, authorized and directed to arrange for and to furnish to said election officers in ample time for the holding of said election, the necessary equipment, forms and other paraphernalia essential to the proper holding of said election and the President and/or City Clerk of the City are further authorized, empowered and directed to take any and all further action required by State and/or Federal law to arrange for the election.

SECTION 7. Furnishing Election Call to Election Officials. Certified copies of this resolution shall be forwarded to the Secretary of State, the Clerk of Court and *Ex-Officio* Parish Custodian of Voting Machines of Jefferson Davis Parish and the Registrar of Voters of Jefferson Davis Parish, as notification of the special election, in order that each may prepare for said election and perform their respective functions as required by law.

SECTION 8. Application to State Bond Commission. Application is made to the State Bond Commission for consent and authority to hold the special election as herein provided, and in the event said election carries for further consent and authority to continue to levy and collect the special taxes provided for therein. A certified copy of this resolution shall be forwarded to the State Bond Commission on behalf of this Governing Authority, together with a letter requesting the prompt consideration and approval of this application.

SECTION 9. Employment of Counsel. This Governing Authority finds and determines that a real necessity exists for the employment of special counsel on matters related to the special election, and accordingly, Foley & Judell, L.L.P., is hereby employed as special counsel for said purpose for a term not exceeding one (1) year from the date of this resolution. The fee to be paid said special counsel shall be an amount computed at hourly rate based on the Attorney General's then current Maximum Hourly Fee Schedule, together with reimbursement of out-of-pocket expenses, and the Secretary is authorized to pay such invoices as and when presented. The scope of this legal representation does not involve federal claims.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:

NAYS:

ABSENT:

And the resolution was declared adopted on this, the 14th day of October, 2025.

/s/ Chad Crochet
City Clerk

President

NOTICE OF SPECIAL ELECTION

Pursuant to the provisions of a resolution adopted by the City Council of the City of Jennings, State of Louisiana (the "Governing Authority"), acting as the governing authority of the City of Jennings, State of Louisiana (the "City"), on October 14, 2025, NOTICE IS HEREBY GIVEN that a special election will be held within the City on **SATURDAY, APRIL 18, 2026**, and that at the said election there will be submitted to all registered voters in the City qualified and entitled to vote at the said election under the Constitution and Laws of the State of Louisiana and the Constitution of the United States, the following propositions, to-wit:

**PROPOSITION NO. 1 OF 2
(MILLAGE CONTINUATION)**

Shall the City of Jennings, State of Louisiana (the "City"), continue to levy a special tax of 4.01 mills on all property subject to taxation within the City (an estimated \$295,300 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2026 and ending with the year 2035, for the purpose of support, maintenance and upkeep of the Carnegie Public Library within the City?

**PROPOSITION NO. 2 OF 2
(MILLAGE RENEWAL)**

Shall the City of Jennings, State of Louisiana (the "City"), continue to levy a special tax of 8.96 mills on all property subject to taxation within the City (an estimated \$659,800 reasonably expected at this time to be collected from the levy of the tax for an entire year), for a period of 10 years, beginning with the year 2027 and ending with the year 2036, for the purpose of improving and maintaining public streets, parks and bridges within the City?

The said special election shall be held at the polling places for the following precincts, which polls will open at seven o'clock (7:00) a.m. and close at eight o'clock (8:00) p.m., in accordance with the provisions of La. R.S. 18:541, to wit:

PRECINCTS

05(PART)
05A
06(PART)
07(PART)
08
08A
09A
09B(PART)

The polling places for the precincts set forth above are hereby designated as the polling places at which to hold the said election, and the Commissioners-in-Charge and Commissioners, respectively, shall be those persons designated according to law.

The estimated cost of this election as determined by the Secretary of State based upon the provisions of Chapter 8-A of Title 18 and actual costs of similar elections is \$2,800.

Notice is further given that a portion of the monies collected from the taxes described in the Propositions shall be remitted to certain state and statewide retirement systems in the manner required by law.

The said special election will be held in accordance with the applicable provisions of Chapter 5 and Chapter 6-A of Title 18 of the Louisiana Revised Statutes of 1950, as amended, and other constitutional and statutory authority, and the officers appointed to hold the said election, as provided in this Notice of Special Election, or such substitutes therefor as may be selected and designated in accordance with La. R.S. 18:1287, will make due returns thereof to said Governing Authority, and NOTICE IS HEREBY FURTHER GIVEN that the Governing Authority will meet at its regular meeting place, the Council Chambers, 154 N. Main Street, Jennings, Louisiana, on **TUESDAY, MAY 12, 2026**, at **5:30 P.M.** and shall then and there in open and public session proceed to examine and canvass the returns and declare the result of the said special election. All registered voters of the City are entitled to vote at said special election and voting machines will be used.

RESOLUTION NO. 1826C

**A RESOLUTION ADOPTING A LIVE STREAM POLICY FOR
COUNCIL MEETINGS; AND REPEALING ALL RESOLUTIONS
OR PARTS OF RESOLUTIONS IN CONFLICT THEREWITH**

WHEREAS, the City Council of the City of Jennings recognizes the importance of public access, participation, and transparency in local government;

WHEREAS, advances in technology provide the opportunity to live stream council meetings to ensure that members of the public can observe and remain informed of council deliberations, even if they cannot attend in person;

WHEREAS, the City Council desires to establish a formal policy governing the live streaming of council meetings;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Jennings, Louisiana, in regular session duly convened, with a quorum present and voting that the following policy for live streaming of council meetings be adopted:

**LIVE STREAMING
OF JENNINGS CITY COUNCIL MEETINGS**

Regular and Special City Council Meeting held in the City of Jennings City Council Chambers at City Hall will be live streamed for presentation via the City’s website in order to provide greater accessibility to all citizens of the public.

All Special Executive Closed Sessions of the City Council, which are regarded as confidential, will not be live streamed.

The Chairman has the authority and discretion to order the interruption or termination of live streaming in exceptional instances or circumstances deemed potentially inappropriate to be published on the internet.

Any member of the public, by their attendance at the public meeting held in the Council Chambers, are consenting to their image, voice or comments being live streamed. It is the responsibility of those in attendance at the meeting to ensure that their conduct, language, and content is appropriate for public viewing.

The City of Jennings will take no responsibility nor be held liable for technical issues beyond its control such as power outages, device failure, or any other technical issues that prevent live streaming of City Council Meetings. If interruption of live streaming were to occur, the meeting will continue as usual.

The City of Jennings assumes no liability for any alteration made by any member of the public to the live streaming video of any City Council meeting presented via the internet.

The written minutes of the meeting remain as the Official Record of all open meetings of the Jennings City Council.

INTRODUCED:

ADOPTED:

ATTEST:

/s/Chad Crochet
Chad Crochet, City Clerk
Jennings City Council

Stephen VanHook, President
Jennings City Council

Henry Guinn, Mayor
City of Jennings