

AGENDA FOR REGULAR MEETING

FEBRUARY 13, 2024

- I. Call to Order
- II. The Prayer and Pledge of Allegiance
- III. Approve Minutes for the following Meeting
 - A. Regular Meeting of January 9, 2024

IV. Resolutions

Introduce and adopt

- A. Resolution No. **1805C** – a resolution to adopt procedures for placing items on the City Council Agenda and the length of time for presentation to the council; and repealing all resolutions or parts of resolutions in conflict therewith
- B. Resolution No. **1805D** – a resolution affirming support for an application to the Governor’s Office of Community Development, 2023-2024 Local Government Assistance Program for a grant to be used for sewer system improvements including but not limited to manhole rehabilitation
- C. Resolution No. **1805E** – a resolution declaring the City of Jennings Renovations Carnegie Library Project as substantially complete; and repealing all resolutions or parts of resolutions in conflict therewith
- D. Resolution No. **1805F** – a resolution authorizing the Mayor of the City of Jennings to declare one 2014 K-9 Kennel and its components as surplus equipment and to authorize him to donate the Kennel to the City of Rayne Police Department

V. Ordinances

Adopt

- A. Ordinance No. **1806** – an ordinance authorizing the City of Jennings to rezone the property of Acadiana CARES at 203 S. Louise Street from A-1 to A-6; and repealing all ordinances or parts of ordinances in conflict therewith

VI. Other Business – None

VII. Items to Add to Agenda

VIII. Items on Hold – None

Adjournment

RESOLUTION NO. 1805C

A RESOLUTION TO ADOPT PROCEDURES FOR PLACING ITEMS ON THE CITY COUNCIL AGENDA AND THE LENGTH OF TIME FOR PRESENTATION TO THE COUNCIL; AND REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT THEREWITH

WHEREAS, Louisiana Revised Statute 42:19 allows for Public Bodies to adopt procedures for governing meetings and how items are placed on the City Council Agenda.

WHEREAS, the City is a home rule charter government, having all power not denied by its charter or by general law or inconsistent with the constitution, including but not limited to the specific authority to create or eliminate procedures for adding items to the City Council Agenda. (Sec. 2-11)

WHEREAS, the City is obligated by its home rule charter to have any matter to be considered by the city council to be placed on the agenda no later than Wednesday at 4:00pm of the proceeding week (Sec 2-1.1).

WHEREAS, the City of Jennings has a strong mayor form of government, in that, the Mayor is given total administrative authority over the daily operations of the City with the exception of Adopting the Budget prepared by the Mayor and Adopting Ordinances and Resolutions for Administration of City Business.

WHEREAS, the purpose of the City Council meeting is for the Public to witness and participate in the operation of the City government while the City Council introduces and votes on any proposed ordinance or resolution. (Sec. 3-09).

WHEREAS, the City Council acknowledges the Mayor's Authority and adopts the following procedure for getting placed on the City Council Agenda and time limits for presentation:

- 1) Citizen complaints shall be received by the Mayor or a City Councilman.
- 2) Citizen complaints shall be referred to the Mayor's office for remedy prior to being placed on the Agenda for the City Council Meeting.
- 3) If there is no remedy, then the Citizen shall submit a detailed written request to either their Councilman or the Mayor's office to be placed on the Agenda for the City Council Meeting and the subject matter to be discussed.
- 4) Persons wishing to address the Jennings City Council must complete a speaker's request form and submit it to the City Clerk prior to the beginning of the Council Meeting.
- 5) Citizens will be limited to 3 minutes to address the Council; exhibits and demonstratives are encouraged.

THEREFORE, BE IT RESOLVED the City Council of the City of Jennings, Louisiana, in regular session duly convened, with a quorum present and voting that the aforementioned policies be adopted to have items placed on the agenda and the length for presentation for each item.

INTRODUCED:

ADOPTED:

ATTEST:

/s/Chad Crochet
Chad Crochet, City Clerk
Jennings City Council

Stephen VanHook, President
Jennings City Council

Henry Guinn, Mayor
City of Jennings

JENNINGS CITY COUNCIL

PROCEDURES FOR INTERESTED PERSONS WISHING TO BE HEARD AT A COUNCIL MEETING ON MATTERS RELATING TO THE CITY OF JENNINGS IS AS FOLLOWS:

(Please retain top portion for your information)

- I. Persons wishing to address the Jennings City Council must complete a speaker's request form (see below) and submit it to the City Clerk prior to the beginning of the Council Meeting.
2. Each speaker will be allowed three (3) minutes to state his/her comments, questions or concerns on ordinances/resolutions being considered for final adoption. Public comment will be restricted to the subject matter addressed in the resolution/ordinance. **No additional time will be granted.**
3. The Jennings City Council will receive public input on introductory ordinances after each introductory ordinance has been read. An individual wishing to speak will be allowed three (3) minutes on the introductory ordinances. **No additional time will be granted.**
4. Additionally, the public may speak on any amendment to ordinances/resolutions at the time the amendment is offered. An individual wishing to speak will be allowed three (3) minutes. **No additional time will be granted.**
5. Should an answer not be available at any meeting the speaker will be requested to submit his/her question(s) to the Administration in writing and the Administration will be asked to furnish a written answer to the speaker at a future time.
6. There will be no debate with the Council. Vulgarity will not be allowed. The speaker will not make any derogatory comments about any person but will simply state factually what the speaker's concerns are.
7. Any material that an individual wants to distribute to Jennings City Council will be given to the City Clerk.

TEAR HERE (Please complete below and give to the City Clerk) ***TEAR HERE***

DATE: _____

REQUEST TO ADDRESS THE JENNINGS CITY COUNCIL

(Please submit a separate form for each agenda item)

NAME: (Please Print) _____

ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

AGENDA ITEM #: _____

SUBJECT: _____

____ I **wish** to address the Council in **support / opposition** (CIRCLE ONE)

____ I **do not wish** to address the Council, however, I **support / oppose** (CIRCLE ONE)

RESOLUTION 1805D

A RESOLUTION AFFIRMING SUPPORT FOR APPLICATION TO THE GOVERNOR'S OFFICE OF COMMUNITY DEVELOPMENT, 2023-2024 LOCAL GOVERNMENT ASSISTANCE PROGRAM FOR A GRANT TO BE USED FOR SEWER SYSTEM IMPROVEMENTS INCLUDING BUT NOT LIMITED TO MANHOLE REHABILITATION.

BE IT RESOLVED, by the City Council of the City of Jennings, Louisiana, duly convened in regular session with a quorum present and voting that:

WHEREAS, the City of Jennings strives wherever possible to improve its facilities, buildings and infrastructure to better meet of the public it serves; and,

WHEREAS, the City of Jennings needs the financial assistance of the State of Louisiana through the Office of Community Development, Local Government Assistance Program to achieve these measures;

\$50,000.00 to fund costs for sewer system improvements for the City of Jennings.

THEREFORE, BE IT RESOLVED by the City Council that the City of Jennings, does hereby request and affirm their support for application of the Office of Community Development, Local Government Assistance Program, P.O. Box 94095, Baton Rouge, LA 70804, for a grant for sewer system improvements for the City of Jennings.

BE IT FURTHER RESOLVED that the Mayor, Henry Guinn, be authorized to enter and empowered as the administrator for any grant monies received.

The above resolution was unanimously approved and adopted at the Regular Meeting of the Mayor and City Council of the City of Jennings held on February 13, 2024.

INTRODUCED:

ADOPTED:

ATTEST:

/s/Chad Crochet
Chad Crochet, City Clerk
Jennings City Council

Stephen VanHook, President
Jennings City Council

Henry Guinn
Mayor

RESOLUTION NO. 1805E

A RESOLUTION DECLARING THE CITY OF JENNINGS RENOVATIONS CARNEGIE LIBRARY PROJECT AS SUBSTANTIALLY COMPLETE; AND REPEALING ALL RESOLUTIONS OR PARTS OF RESOLUTIONS IN CONFLICT THEREWITH.

WHEREAS, the City of Jennings entered into a contract with L.K. Breaux & Associates, Inc. for the Library project and desires for the project to be declared as substantially complete; and

WHEREAS, the contractor is completing the final punch list and the City has taken repossession of the property.

THEREFORE, BE IT RESOLVED the City Council of the City of Jennings, Louisiana, in regular session duly convened, with a quorum present and voting and declaring that the City of Jennings Renovations Carnegie Library project as substantially complete.

INTRODUCED:

ADOPTED:

ATTEST:

/s/Chad Crochet
Chad Crochet, City Clerk
Jennings City Council

Stephen VanHook, President
Jennings City Council

Henry Guinn, Mayor
City of Jennings

RESOLUTION NUMBER 1805F

A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF JENNINGS TO DECLARE ONE 2014 K-9 KENNEL AND ITS COMPONENTS AS SURPLUS EQUIPMENT AND TO AUTHORIZE HIM TO DONATE THE KENNEL TO THE CITY OF RAYNE POLICE DEPARTMENT

BE IT RESOLVED by the City Council of the City Council of Jennings, Louisiana, duly convened in regular session, with a quorum present and voting that:

WHEREAS, the City Council desires to declare the following Jennings Police Department K-9 Kennel and its components as surplus equipment and to officially donate same to the City of Rayne Police Department:

- 1) One (1) 2014 K-9 Kennel and its components

WHEREAS, the City Council authorizes, empowers and directs Henry Guinn, Mayor, to declare the above referenced Jennings Police Department K-9 Kennel and its components as surplus equipment and further authorizes, empowers and directs Henry Guinn, Mayor, to execute an Act of Donation to formally donate one (1) 2014 K-9 Kennel to the City of Rayne Police Department.

NOW THEREFORE, BE IT RESOLVED by the City Council of Jennings, Louisiana, in regular session thereof duly convened that all acts done by Henry Guinn, Mayor, regarding the above referenced Jennings Police Department K-9 Kennel and its components be and the same is hereby ratified, approved and confirmed.

YEAS:
NAYS:
ABSTAINED:
ABSENT:

INTRODUCED:
ADOPTED:

Attest:

/s/Chad Crochet
Chad Crochet, City Clerk
Jennings City Council

Stephen VanHook, President
Jennings City Council

Henry Guinn
Mayor

ORDINANCE NO. 1806

**AN ORDINANCE AUTHORIZING THE CITY OF JENNINGS TO
REZONE THE PROPERTY OF ACADIANA CARES FROM A-1 TO A-6;
AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES
IN CONFLICT THEREWITH.**

BE IT ORDAINED by the City Council to the City of Jennings, Louisiana, duly convened in regular session with a quorum present and voting that:

WHEREAS, a request has been made for the change of a certain areas in the City of Jennings, Louisiana from its presently zoned A-1 to A-6; and

WHEREAS, all due legal delays have passed and legal announcements have been made and a public hearing has been held according to law;

WHEREAS, it is the opinion of the City Council of the City of Jennings, Louisiana, that in the interest and welfare of the people that said property be re-zoned A-1 to A-6, said area described as follows, to wit:

A certain tract or parcel of land, together with all buildings and improvements located thereon and all appurtenances attached thereto, located with the City of Jennings, Jefferson Davis Parish, Louisiana, said property being more completely described as:

Commencing at the Northeast corner of Block 13 of Cutting Subdivision, thence South 01 degrees 13 minutes 50 seconds East along the East line of Block 13 a distance of 130.0 feet to the point of beginning, thence South 01 degrees 13 minutes 50 seconds East along the East line of Block 13 a distance of 310.0 feet, thence South 89 degrees 56 minutes 10 seconds West a distance of 235.5 feet, thence North 01 degrees 13 minutes 50 seconds West a distance of 440.0 feet to the North line of Block 13, thence North 89 degrees 56 minutes 10 seconds West along the North line of Block 13 a distance of 70.9 feet, thence South 01 degrees 13 minutes 50 seconds East a distance of 73.8 feet, thence North 89 degrees 56 minutes 10 seconds West a distance of 94.6 feet, thence South 01 degrees 13 minutes 50 seconds East a distance of 56.2 feet, thence North 89 degrees 56 minutes 10 seconds East a distance of 70.0 feet to the point of beginning in the City of Jennings, Jefferson Davis Parish, Louisiana, as per plat of survey by Michael P. Guidry, Registered Land Surveyor, dated March 16, 1988, attached hereto and made part hereof. Located in Block 13, Cutting Addition to the City of Jennings, Louisiana and having a municipal address of 203 S. Louise, Jennings, Louisiana 70546.

THEREFORE, BE IT ORDAINED that the official zoning map of the City of Jennings is hereby changed and amended to reflect a reclassification of the area described above from its present A-1 to A-6 being in voting **District A**, Jennings, Jefferson Davis Parish, Louisiana.

IT IS FURTHER ORDAINED that the City Clerk is hereby instructed to make said change on the official zoning map in accordance with the ordinance.

YEAS:
NAYS:
ABSTAINED:
ABSENT:

INTRODUCED: January 9, 2024
ADOPTED:

ATTEST:

/s/Chad Crochet
Chad Crochet, City Clerk
Jennings City Council

Stephen VanHook, President
Jennings City Council

Henry Guinn, Mayor
City of Jennings