



PO Box 1249  
Jennings, LA 70546

## NOTICE OF PUBLIC MEETING

Posted: 11/9/2023 5:00 PM

Date: 11/14/2023 Time: 5:30pm Jennings City Council Chambers @ 154 N. Main Street, Jennings, LA

### AGENDA FOR REGULAR MEETING

NOVEMBER 14, 2023

- I. Call to Order
  - II. The Prayer and Pledge of Allegiance
  - III. Approve Minutes for the following Meeting
    - A. Regular Meeting of October 10, 2023
  - IV. Resolutions
    - Introduce and adopt**
    - A. Resolution No. **1803B** – a resolution revoking the dedication of surplus property belonging to the City of Jennings to make available for sale, donation or for disposal
    - B. Resolution No. **1803C** – a resolution authorizing the Mayor of the City of Jennings to declare one Jennings Police Department patrol unit as surplus equipment and to authorize him to donate the unit to the Town of Lake Arthur Police Department
    - C. Resolution No. **1803D** – a resolution authorizing and directing the Mayor to execute for and on behalf of the City of Jennings of the Parish of Jefferson Davis, Louisiana, an act of acceptance from CO-D Construction of LA, LLC, Contractor, pertaining to the completion of a contract for the Sewer Lift Station Relocation
    - D. Resolution No **1803E** – A resolution authorizing and directing the Mayor to reserve funds which will fully fund the contingency program as required by the Water Sector Program
  - V. Ordinances
    - Introduce**
    - A. Ordinance No. **1804** – an ordinance of the City of Jennings, Louisiana, to adjust the water rates and water connections and to adjust the sewer rates and sewer connections and to set the schedule of fees and charges for services, in the City of Jennings, Louisiana; and repealing all ordinances or parts of ordinances in conflict therewith
    - B. Ordinance No. **1805** – an ordinance providing the redistricting of the five single-member Jennings City Council Districts based on the 2020 census.
    - C. Ordinance No. **1806** – an ordinance authorizing the City of Jennings to rezone the property of Mitchell and Virginia Sonnier and Steven Lee from A-2 to C-2; and repealing all ordinances or parts of ordinances in conflict therewith.
  - VI. Other Business - None
  - VII. Items to Add to Agenda
  - VIII. Items on Hold – None
- Adjournment

Chad Crochet, City Clerk  
City of Jennings  
154 N. Main Street  
337-821-5500

**RESOLUTION NUMBER 1803B**

**A resolution revoking the dedication of surplus property belonging to the City of Jennings to make available for sale, donation or for disposal.**

BE IT RESOLVED by the City Council of the City of Jennings, Louisiana, duly convened in regular session with a quorum present and voting that,

WHEREAS, a request has been made by the City Clerk that the following equipment is no longer used by the city and would like to present these items for sale in accordance with Ordinance No. 1791.

**POLICE**

Police Canine "Max"

TO BE SOLD

WHEREAS, these items are of no further use to the City of Jennings,

WHEREAS, it is the understanding of the City Council that these items will be sold In accordance with Ordinance No. 1791.

THEREFORE, BE IT RESOLVED by the City Council of the City of Jennings, Louisiana, that the public dedication of these items described herein above be revoked and be transferred to buyer upon receipt of just compensation.

YEAS:

NAYS:

ABSTAINED:

ABSENT:

INTRODUCED:

ADOPTED:

Attest:

/s/Chad Crochet

Chad Crochet, City Clerk  
Jennings City Council

\_\_\_\_\_  
Stephen VanHook, President  
Jennings City Council

\_\_\_\_\_  
Henry Guinn, Mayor  
City of Jennings

**RESOLUTION NUMBER 1803C**

**A RESOLUTION AUTHORIZING THE MAYOR OF THE CITY OF JENNINGS TO DECLARE ONE JENNINGS POLICE DEPARTMENT PATROL UNIT AS SURPLUS EQUIPMENT AND TO AUTHORIZE HIM TO DONATE THE UNIT TO THE TOWN OF LAKE ARTHUR POLICE DEPARTMENT**

BE IT RESOLVED by the City Council of the City Council of Jennings, Louisiana, duly convened in regular session, with a quorum present and voting that:

WHEREAS, the City Council desires to declare the following Jennings Police Department Patrol Units as surplus equipment and to officially donate same to the Town of Lake Arthur Police Department:

- 1) One (1) 2019 Ford Explorer, VIN# 1FM5K8AR1KGA73850

WHEREAS, the City Council authorizes, empowers and directs Henry Guinn, Mayor, to declare the above referenced Jennings Police Department Patrol Unit as surplus equipment and further authorizes, empowers and directs Henry Guinn, Mayor, to execute an Act of Donation to formally donate one (1) 2019 Ford Explorer, VIN# 1FM5K8AR1KGA73850 to the Town of Lake Arthur Police Department.

NOW THEREFORE, BE IT RESOLVED by the City Council of Jennings, Louisiana, in regular session thereof duly convened that all acts done by Henry Guinn, Mayor, regarding the above referenced Jennings Police Department Police Unit be and the same is hereby ratified, approved and confirmed.

YEAS:  
NAYS:  
ABSTAINED:  
ABSENT:

INTRODUCED:  
ADOPTED:

Attest:

/s/Chad Crochet  
Chad Crochet, City Clerk  
Jennings City Council

Stephen VanHook, President  
Jennings City Council

Henry Guinn  
Mayor

**RESOLUTION NO. 1803D**

**A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO EXECUTE FOR AND ON BEHALF OF THE CITY OF JENNINGS OF THE PARISH OF JEFFERSON DAVIS, LOUISIANA, AN ACT OF ACCEPTANCE FROM CO-D CONSTRUCTION OF LA, LLC, CONTRACTOR, PERTAINING TO THE COMPLETION OF A CONTRACT FOR THE SEWER LIFT STATION RELOCATION**

WHEREAS, CO-D Construction of LA., L.L.C., as Contractor, has substantially completed the Lift Station Relocation Project, for the City of Jennings, Louisiana, as of October 31, 2023, in accordance with the plans and specifications contained in the Contract Documents pertaining thereto, with the exceptions noted on the list of deficiencies attached hereto; and

WHEREAS, the City of Jennings, Louisiana desired to accept the work as being substantially complete, subject to the correction within the lien period of the listed deficiencies;

NOW, THEREFORE, BE IT RESOLVED by the City of Jennings, of the Parish of Jefferson Davis, Louisiana, that the Mayor of the said City of Jennings be and is hereby empowered, authorized and directed to execute an Act of Substantial Completion, accepting the work as being substantially complete and that the Mayor be authorized and directed to have a copy of said Notice of Substantial Completion recorded in the Conveyance Records of the Parish of Jefferson Davis, State of Louisiana.

The foregoing resolution was offered by \_\_\_\_\_ and seconded by \_\_\_\_\_.

This resolution having been submitted to a vote, the vote thereon was as follows:

YEAS:  
NAYS:  
ABSTAIN:  
ABSENT:

INTRODUCED:  
ADOPTED:

AND the resolution was declared adopted on this the \_\_\_<sup>th</sup> day of \_\_\_\_\_ 2023.

Attest:

/s/Chad Crochet  
Chad Crochet, City Clerk  
Jennings City Council

\_\_\_\_\_  
Stephen VanHook, President  
Jennings City Council

\_\_\_\_\_  
Henry Guinn, Mayor  
Mayor

**NOTICE OF ACCEPTANCE**

TO ALL WHOM IT MAY CONCERN, and especially to all subcontractors, workmen, laborers, mechanics, and furnishers of materials:

Public Notice is hereby given according to law that the undersigned Owner has accepted, as substantially complete, the work done on the Lift Station Relocation Project, City of Jennings by CO-D Construction of LA, LLC, Contractor, under its contract with said firm of date January 30, 2023, and recorded as Instrument No. 734916 in the Mortgage Records of the Parish of Jefferson Davis, Louisiana.

All subcontractors, workmen, laborers, mechanics, and furnishers of materials must assert whatever claim they may have against the said Contractor, growing out of the execution of said Contract, according to law, within 45 days from registration hereof.

CITY OF JENNINGS, LOUISIANA

BY: \_\_\_\_\_  
Mayor

Date: \_\_\_\_\_ day of \_\_\_\_\_, 2023.

**RESOLUTION NO. 1803E**

**A RESOLUTION AUTHORIZING AND DIRECTING THE MAYOR TO RESERVE FUNDS WHICH WILL FULLY FUND THE CONTINGENCY PROGRAM AS REQUIRED BY THE WATER SECTOR PROGRAM**

BE IT RESOLVED by the City Council of the City of Jennings, Louisiana, duly convened in regular session with a quorum present and voting that,

WHEREAS, the City of Jennings, Louisiana desires to reserve funds which will fully fund the contingency program as required by the Water Sector Program; and

WHEREAS, the required reserve is \$228,000 to provide for rehabilitation of the filter media for the new water plant and \$204,000 to provide for replacement of the lift station pumps for the sewer project; and

WHEREAS, the City of Jennings, Louisiana desires to fully fund the contingency program at the beginning of the program;

THEREFORE, BE IT RESOLVED by the City Council of Jennings, Louisiana in regular session thereof duly convened that Henry Guinn, Mayor is hereby empowered, authorized and directed to place on reserve the funds required to fully fund the contingency program as required by the Water Sector Program at the beginning of the program.

INTRODUCED:

ADOPTED:

Attest:

/s/Chad Crochet

Chad Crochet, City Clerk  
Jennings City Council

\_\_\_\_\_  
Stephen VanHook, President  
Jennings City Council

\_\_\_\_\_  
Henry Guinn  
Mayor

**ORDINANCE NO. 1804**

**An ordinance of the City of Jennings, Louisiana, to adjust the water rates and water connections and to adjust the sewer rates and sewer connections and to set the schedule of fees and charges for services, in the City of Jennings, Louisiana; and repealing all ordinances or parts of ordinances in conflict therewith**

BE IT ORDAINED by the Jennings City Council of the City of Jennings, Louisiana, in regular session, duly convened with a quorum present and voting, that the following rates and fees shall be charged for water and sewer use and all other ordinances shall be amended to read as follows:

Sec. 26-36 Water Rates:

(a) The rates to be charged per residence or per commercial establishment for water consumption in the city are hereby fixed as follows:

First 2,000 gallons, minimum .....	\$ 16.54
Per 1,000 gallons, thereafter .....	\$ 4.28

(b) The rates to be charged per residence or per commercial establishment for water consumption outside the city are hereby fixed as follows:

	Residential	Commercial
First 2,000 gallons, minimum .....	\$ 20.88	\$ 23.12
Per 1,000 gallons, thereafter .....	\$ 5.00	\$ 5.38

(c) The rates to be charged for bulk water sales are hereby fixed as follows:

Per 1,000 gallons.....	\$ 15.00
Connection fee.....	\$ 50.00 minimum

(d) Rates shall be adjusted annually based on CPI Index.

BE IT FURTHER ORDAINED by the Jennings City Council that the City of Jennings, Louisiana, in regular session, etc.,

Sec. 26-37 Sewer Rates:

(a) The rates to be charged per residence or per commercial establishment for sewer usage in the city are to be based on water consumption applying to following rates:

	Residential	Commercial
First 2,000 gallons, minimum .....	\$ 16.30	\$ 27.16
Per 1,000 gallons, thereafter .....	\$ 3.22	\$ 3.04

(b) The rates to be charged per residence or per commercial establishment for sewer usage outside the city are to be based on water consumption applying the following rates:

	Residential	Commercial
First 2,000 gallons, minimum .....	\$ 21.12	\$ 34.06
Per 1,000 gallons, thereafter .....	\$ 9.45	\$ 7.57

(c) The rates to be charged per residence or per commercial establishment for sewer usage in the Silverwood Community are to be based on water consumption applying the following rates:

	Residential	Commercial
First 2,000 gallons, minimum .....	\$ 38.07	\$ 63.45
Per 1,000 gallons, thereafter .....	\$ 8.06	\$ 6.45

(d) Commercial users which do not dispose of water into the sanitary sewer system may offer proof to the director of such non sewerage use and may request an equivalent reduction of sewerage use charges.

(e) Rates shall be adjusted annually based on CPI Index.

BE IT FURTHER ORDAINED by the Jennings City Council that the City of Jennings, Louisiana, in regular session, etc.,

Sec. 26-38 Tap Fees:

(a) Water Taps:

(1) The charge for making taps onto the water line shall be as follows:

3/4 inch tap.....	\$ 815.00
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2 inch tap.....\$ 2915.00

(2) The charge for all other taps greater than two (2) inches shall be based on actual cost basis.

(3) If the City has to locate existing water taps on City’s Right-of-ways, there shall be a \$50.00 charge.

(b) Sewer Taps:

(1) The charge for making taps onto the sewer system up to four (4) inches shall be \$550.00 per tap.

(2) Any tap greater than four (4) inches and any tap over fifty (50) feet in length and all other taps not listed above, shall be billed out at cost to the city, including but not limited to labor and material with copy of said cost to be furnished to user.

(3) If the city has to locate existing sewer tap on City’s Right-of-ways, there shall be a \$50.00 charge.

BE IT FURTHER ORDAINED by the Jennings City Council that the City of Jennings, Louisiana, in regular session, etc.,

Sec. 26-44 Special Services:

Special services provided by the city on private property are to be billed as follows:

(a) Location of water or sewer lines on private property - \$100.00

(b) Other special services on private property billed out on a cost recovery basis.

(c) Acceptance and scheduling of the above services shall be at the discretion of the director and shall be scheduled based on his department workload.

BE IT FURTHER ORDAINED by the Jennings City Council that the City of Jennings, Louisiana, in regular session, etc.,

SCHEDULE OF FEES AND CHARGES SHALL BE AS FOLLOWS:

Delinquent Account Service Fee.....	\$ 25.00
NSF / Return Payment / EFT Fee.....	\$ 25.00
Meter Profile Request.....	\$ 20.00
Damaged /Missing Lock, Valve or Fittings.....	\$ 75.00
Removal of Water Meter.....	\$ 15.00
Damage to or Tampering with Water Meter	
(per occurrence).....	\$ 350.00 ¾ inch meter
	\$ 375.00 1 inch meter
	\$1,000.00 2 inch meter
	\$2,500.00 4 inch meter

All of the above rates shall be effective for the July, 2024 billing.

YEAS:

NAYS:

ABSTAINED:

ABSENT:

INTRODUCED:

ADOPTED:

ATTEST:

/s/Chad Crochet  
Chad Crochet, City Clerk  
Jennings City Council

Stephen VanHook, President  
Jennings City Council

Henry Guinn  
Mayor



**ORDINANCE NO. 1805**

**AN ORDINANCE PROVIDING FOR THE REDISTRICTING OF  
THE FIVE SINGLE-MEMBER JENNINGS CITY COUNCIL  
DISTRICTS BASED ON THE 2020 CENSUS**

WHEREAS, there are presently five single-member voting districts for the City of Jennings, designated as Districts A, B, C, D, and E; and

WHEREAS, according to the 2020 Census of the U.S. Census Bureau, and after considering all annexations, the Mayor and City Council of the City of Jennings commissioned a reapportionment study which determined that an unequal apportionment of the municipal population exists and, therefore the boundaries of the five single-member voting districts should be changed to reflect as nearly as practical an equal apportionment of said population, as required by law, particularly La. R.S. 33:382 and La. R.S. 33:1371; and

WHEREAS, Plan 1 was developed and submitted to the City Council for consideration by the demographer contracted by the City of Jennings to provide a plan for as nearly as practical an equal apportionment of the 2020 Census population; and

WHEREAS, Plan 1 is hereby described in Exhibit A, attached to this ordinance.

THEREFORE, BE IT ORDAINED the City Council of the City of Jennings, Louisiana, in regular session duly convened, with a quorum present and voting to adopt Plan 1 as the new voting plan for the single-member districts for the City of Jennings, and that such plan would be put into effect for the next regularly scheduled municipal election as permitted by law and repealing all ordinances or part of ordinances in conflict therewith.

YEAS:

NAYS:

ABSTAINED:

ABSENT:

INTRODUCED:

ADOPTED:

ATTEST:

/s/Chad Crochet  
Chad Crochet, City Clerk  
Jennings City Council

\_\_\_\_\_  
Stephen VanHook, President  
Jennings City Council

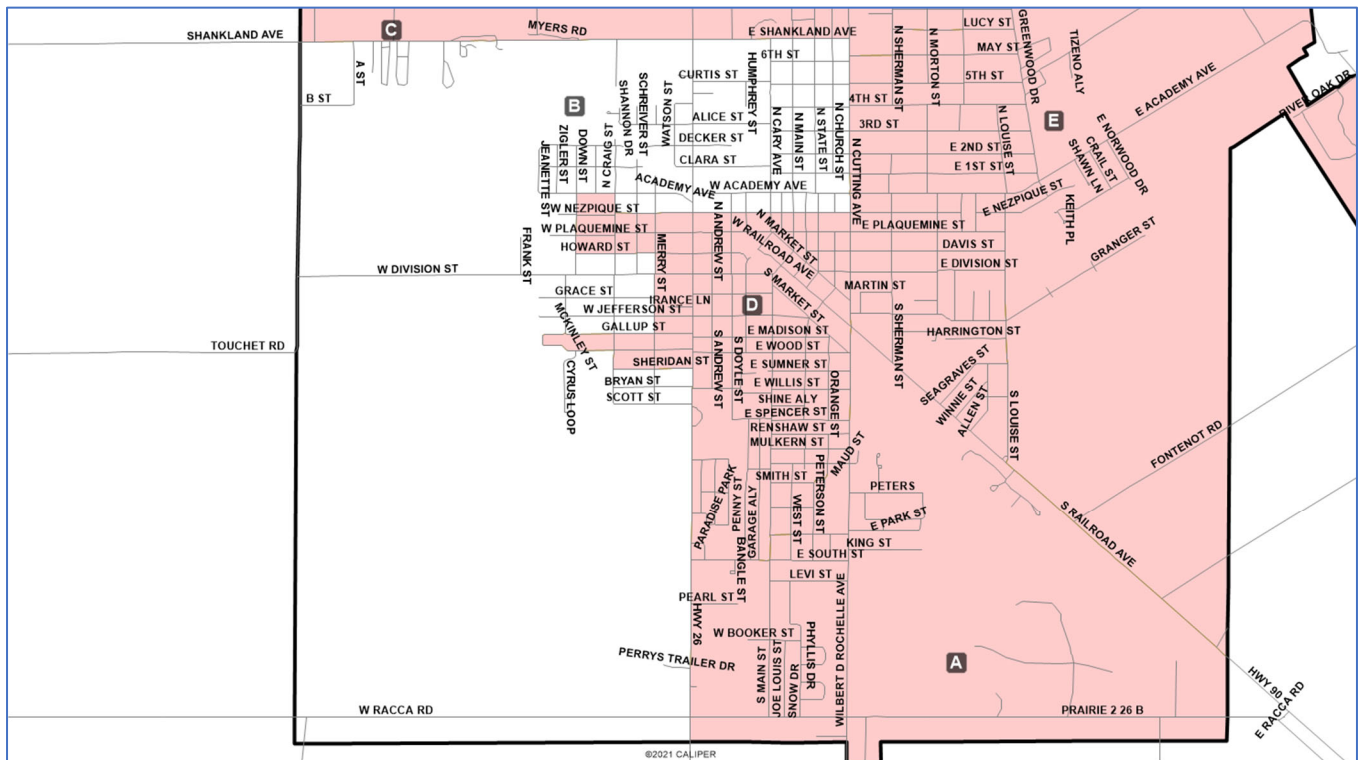
\_\_\_\_\_  
Henry Guinn, Mayor  
City of Jennings



**District B:**

Commencing at the Point of Beginning at the intersection with the centerlines of North Cutting Ave. and East Nezpique St., thence proceeding westerly along East Nezpique St. to the intersection with the centerline of West Nezpique St., thence proceeding westerly along West Nezpique St. to the intersection with the centerline of North Craig St., thence proceeding northerly along North Craig St. to the intersection with the centerline of Academy St., thence proceeding westerly along Academy St. to the intersection with the centerline of Down St., thence proceeding southerly along Down St. to the intersection with the centerline of Howard St., thence proceeding easterly along Howard St. to the intersection with the centerline of Merry St., thence proceeding southerly along Merry St. to the intersection with the centerline of West Division St., thence proceeding westerly along West Division St. to the intersection with the centerline of Hobart St., thence proceeding southerly along Hobart St. to the intersection with the centerline of Gallup St., thence proceeding westerly along Gallup St. to the intersection with the centerline of McKinley St., thence proceeding westerly, southerly, and easterly along McKinley St. to the intersection with the centerline of South Craig St., thence proceeding southerly along South Craig St. to the intersection with the centerline of Sheridan St., thence proceeding easterly along Sheridan St. to the intersection with the centerline of La. Hwy. 26, thence proceeding southerly along La. Hwy. 26 to the intersection with the municipal boundaries of the City of Jennings, thence proceeding westerly and northerly along the municipal boundaries to the intersection with the centerline of Shankland Ave., thence proceeding easterly along Shankland Ave to the intersection with the centerline of North Cutting Ave., thence proceeding southerly along North Cutting Ave. to the intersection with the centerline of East Nezpique St., and the Point of Beginning.

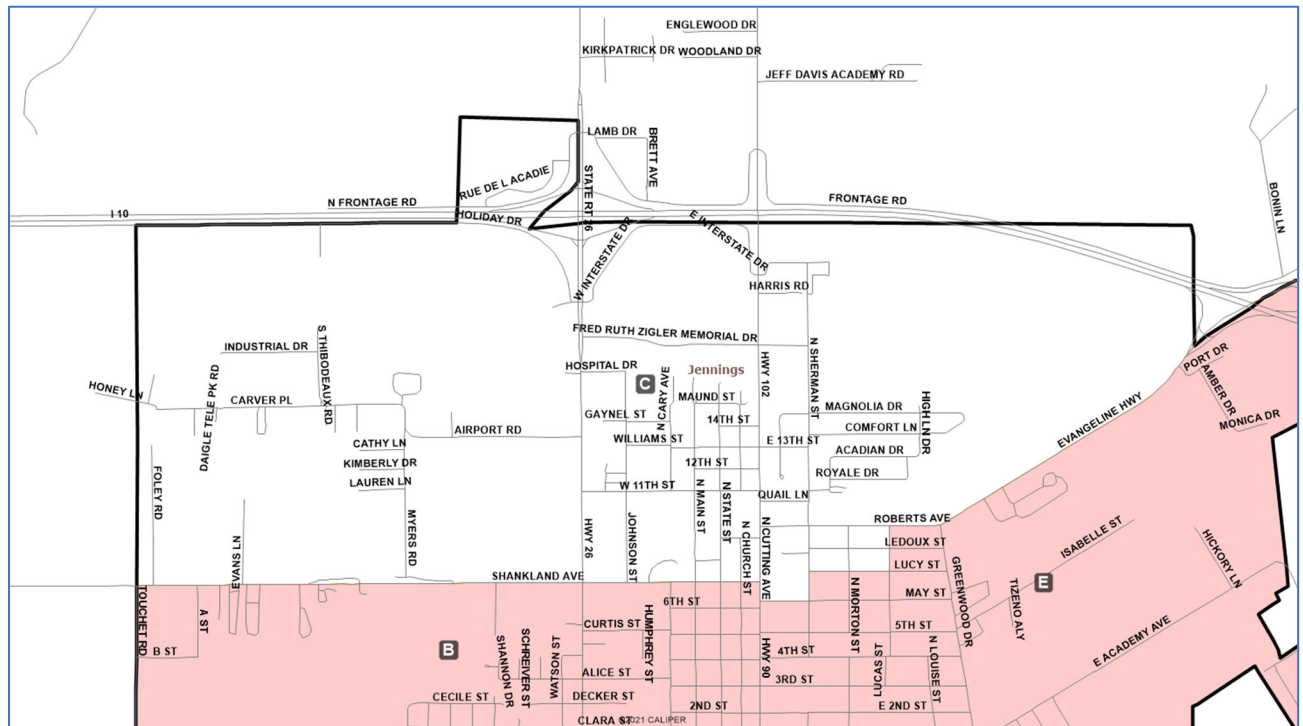
**PLAT OF DISTRICT B**



**District C:**

Commencing at the Point of Beginning at the intersection with the centerlines of North Cutting Ave. and May St., thence proceeding easterly along May St. to the intersection with the centerline of North Sherman St., thence proceeding northerly along North Sherman St. to the intersection with the centerline of Lucy St., thence proceeding easterly along Lucy St. to the intersection with the centerline of Lucas St., thence proceeding northerly along Lucas St. to the intersection with the centerline of Roberts Ave., thence proceeding easterly along Roberts Ave. to the intersection with the centerline of Evangeline Hwy, thence proceeding northeasterly along Evangeline Hwy. to the intersection with the municipal boundaries of the City of Jennings, thence proceeding northerly, westerly, northerly, westerly, southerly, westerly and southerly along the municipal boundaries to the intersection with the centerline of Shankland Ave., thence proceeding easterly along Shankland Ave. to the intersection with the centerline of North Cutting Ave., thence proceeding southerly along North Cutting Ave. to the intersection with the centerline of May St. and the Point of Beginning.

**PLAT OF DISTRICT C**









# Jennings City Council Plan 1

Current Districts  
Outlined in Magenta

**B**

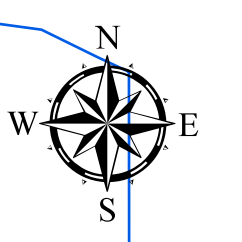
**C**

**E**

**D**

**A**

— Railroad  
 — River  
 — Roads  
**Jennings\_Plan\_1**  
**NAME**  
 A  
 B  
 C  
 D  
 E  
 Jennings\_2012



Jennings City Council Reapportionment Draft Plan 1 Demographics													
District	Ideal Value	Population	Deviation	% Deviation	White	% White	NH_AP_Blk	% NH_AP_Blk	18+_Pop	18+_Wht	% 18+_Wht	NH18+_AP_Blk	% NH18+_AP_Blk
A	1967	1860	-107	-5.4%	821	44.1%	983	52.8%	1364	653	47.9%	680	49.9%
B	1967	2015	48	2.4%	1489	73.9%	401	19.9%	1511	1197	79.2%	232	15.4%
C	1967	2054	87	4.4%	1730	84.2%	273	13.3%	1562	1368	87.6%	161	10.3%
D	1967	1858	-109	-5.5%	747	40.2%	1007	54.2%	1468	611	41.6%	774	52.7%
E	1967	2050	83	4.2%	1632	79.6%	342	16.7%	1505	1240	82.4%	211	14.0%
Totals		9837			6419	65.3%	3006	30.6%	7410	5069	68.4%	2058	40.6%

ORDINANCE NO. 1806

**AN ORDINANCE AUTHORIZING THE CITY OF JENNINGS TO REZONE THE PROPERTY OF MITCHELL AND VIRGINIA SONNIER AND STEVEN LEE FROM A-2 TO C-2; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT THEREWITH.**

BE IT ORDAINED by the City Council to the City of Jennings, Louisiana, duly convened in regular session with a quorum present and voting that:

WHEREAS, request has been made by New Cingular Wireless, PCS, LLC d/b/a AT&T Mobility for the change of a certain area in the City of Jennings, Louisiana from its presently zoned A-2 to C-2;

WHEREAS, Mitchell and Virginia Sonnier and Steven Lee have leased the property to be rezoned to New Cingular Wireless, PCS, LLC d/b/a AT&T Mobility and Lessors have granted the right to rezone property as needed.

WHEREAS, all due legal delays have passed and legal announcements have been made and a public hearing has been held according to law;

WHEREAS, it is the opinion of the City Council of the City of Jennings, Louisiana, that in the interest and welfare of the people that said property be re-zoned A-2 to C-2, said area described as follows, to wit:

50' X 50' area, N480' OF S720' OF W908' OF E938' OF NE 27-9-3 LESS BEG N240' & W30' AT SE COR NE 27-9-3 THENCE N480' W284' S240' W42' S60' W238' S180' E564' TO BEG., Jennings, Jefferson Davis Parish.

THEREFORE, BE IT ORDAINED that the official zoning map of the City of Jennings is hereby changed and amended to reflect a reclassification of the area described above from its present A-2 to C-2 being in voting District C, Jennings, Jefferson Davis Parish, Louisiana.

IT IS FURTHER ORDAINED that the City Clerk is hereby instructed to make said change on the official zoning map in accordance with the ordinance.

YEAS:  
NAYS:  
ABSTAINED:  
ABSENT:

INTRODUCED:

ADOPTED:

ATTEST:

/s/Chad Crochet  
Chad Crochet, City Clerk  
Jennings City Council

\_\_\_\_\_  
Stephen VanHook, President  
Jennings City Council

\_\_\_\_\_  
Henry Guinn, Mayor  
City of Jennings